

Behavior Guidance & Discipline Policy Statement

As a team member of _____, I understand that it is my responsibility to provide developmentally appropriate guidance for the benefit of the children. I am aware that:

- Corporal punishment including spanking, shaking, and slapping shall not be used.
- Name-calling, shouting, threatening, ridiculing is not acceptable.
- Punishment which is humiliating or frightening, or which causes pain or discomfort to the child shall not be used.
- Punishment shall not be administered because of a child's illness, or progress or lack of progress in toilet training.
- There shall be no punishment or threat of punishment be associated with depriving of food or rest.
- No child shall be subject to verbal abuse, threats, or derogatory remarks about the child or the child's family.
- Isolation of a child is not acceptable in the center.
- Reasonable accommodation shall be made, based on special need of children with disabilities. This accommodation shall be recorded in the child's file. Accommodation can be specific treatment prescribed by a professional or a parent, or a modification of equipment, or removal of physical barriers.
- Our program has a written policy on the discipline of children which provides for positive guidance with direction for resolving conflict and setting of well-defined limits. This disciplinary policy has been designed to help the children develop self-control, self-esteem, and respect for the right of others. The program helps teachers turn discipline issues and convey them into teachable moments. I read written policy and understand that all team members and parents receive this.
- Sending a child to the office is not acceptable

Positive guidance

Infant and toddlers:

1. Meet babies' needs for love and care and build a trusting relationship with them.
Build a foundation.
2. Prepare the play space thoughtfully and make it childproof.
3. Accept children's feelings and provide outlets for them.
4. Refocus toddlers' attention before inappropriate behavior occurs.
5. State directions clearly and simply.
6. Be calm and consistent.
7. Allow children time to adjust to transitions.

Preschool and after school:

1. Arrange classrooms that are comfortable, interesting and encourage children's self-direction.
2. Help children express their emotions verbally through different classroom activities.
3. Allow children to resolve their own conflicts first when possible.
4. Model and teach children strategies for solving interpersonal conflicts.
5. Set clear, consistent, fair limits for the classroom behavior.

I have been provided with a copy of _____Discipline Policy and understand that a breach of the policy may be just cause of immediate dismissal. I have also been provided with a copy of _____Behavior Intervention Policy and am aware of my responsibility to use this policy to diminish and handle behavior issues. I also understand that I am mandatory child abuse reporter according to Illinois state law.

Employee, Teacher Assistant, Substitute

Date

Family Childcare Provider (Owner)

Date